Title IV-A – Student Support and Academic Enrichment

Title IV, A - Program Purpose

The purpose of Title IV, Part A is to improve students' academic achievement by increasing the capacity LEAs to:

- **Provide all students with access to a well-rounded education**;

- **Improve school conditions for student learning**; and

- **Improve the use of technology in order to improve the academic achievement and digital literacy of all students**.

Allowable Activities

- Is the proposed activity part of the locally developed plan based on results of need assessment?

- Is the proposed activity consistent with the purposes of one of the three content areas?

- Is the proposed activity reasonable and necessary for performance of the grant? (Allowability in accordance with 2 CFR Part 200)

- Is the proposed activity supplemental?

Unallowable Activities

- Cannot be construed to authorize activities or programming that encourage teenage sexual activity

- Prohibit effective activities or programming that meet requirements of ESSA section 8526 –
    - (1) for construction, renovation, or repair of any school facility unless otherwise authorized under this Act;
    - (2) for transportation unless otherwise authorized under this Act;
    - (3) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual;
    - (4) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds;
    - (5) to provide sex education or HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; or
    - (6) to operate a program of contraceptive distribution in schools.

- Federal funds cannot be used to provide student rewards, incentives

Budget Guidance

Budget Guidance

LEA receives **$30,000 or more**, must budget –

- ≥ 20% for activities to support **well-rounded educational** opportunities

- ≥ 20% for activities to support **safe and healthy students**

- A portion of funds for activities to support **effective use of technology** (≤15% rule on technology infrastructure as described in ESSA section 4109(b))

ESSA, Title IV-A, Section 4106 (e)(2)(C-E)

Georgia Department of Education

Budget Guidance

If LEA receives **less than** **$30,000**, then the budget only addresses one of the three focus areas –

- **well-rounded educational** opportunities

- **safe and healthy students**

- **effective use of technology** (the ≤15% cap on technology infrastructure still applies)

Georgia Department of Education

If Allocation is greater than $30,000:

If below $30,000:

Schools or districts that receive an allocation **above** $30,000 must do a needs assessment and spend:

Schools or districts that receive an allocation **below** $30,000

20%

Well rounded education

STEM

Music

Art

Physical Education

No less than 20% for this category

20%

Safe schools

Healthy students

Violence prevention

School counselors

Mental health

No less than 20% for this category

60%

The remaining 60% of funds can be spent on all 3 priorities, including technology

Technology*

Materials/Prof Dev

Equipment/Devices

Digital Content

*some funding must go towards tech, with a 15% cap on infrastructure

No More than 60% in this category

No More than 15% of the portion used for this category for these activities

Spend money on activities in at least one of the three categories

Budget Guidance

<u>Documenting Required Focus Areas in Budget</u>

At the beginning of each budgeted line item, add the following to denote the line item focus area usage(s):

- **(WR) Well-rounded educational opportunities**

- **(SH) Safe and healthy students**

- **(ET) Effective use of technology**

When the budget is finalized, the LEA must ensure that it meets the focus area spending requirements – confirmation to the GaDOE is documented through the signed assurances

ONLY LIST ONE FOCUS AREA PER LINE ITEM

Budget Guidance

General Activities Under Each Focus Area

Well-Rounded	Safe and Healthy	Effective Technology
STEM	MTSS	Blended Learning
Arts	PBIS	Personalized Learning
Foreign Language	Bully Prevention	Open-Licensed Resources
Accelerated Learning	Mental Health Services	Delivering Courses
Social Emotional Learning	Culturally Responsive Teaching	Professional Collaboration
Civics	Conflict Resolution	Support Professional Learning for STEM
Volunteerism/Community	Discipline Reduction	
College/Career Counseling	Dropout Prevention	
Expanded Learning	Physical Activities	

Budget Guidance

KEY BUDGET REMINDER –

15% Special Rule

Please note LEAs may not use more than 15% of **the funds designated for supporting the effective use of technology** content area to purchase technology infrastructure, including devices, equipment, software, and digital content.

Budget Guidance – IV-A

Grant allows for a broad array of allowable activities; however, key reminders that all SSAE funded activities:

- are supplemental

- are based on CNA outcomes related to the SSAE focus areas, including appropriate stakeholder engagement

- are supported through specific reference and inclusion in the LEA DIP application

- when funds are distributed to schools, the LEA should document how the schools were prioritized as having the greatest need for the funds

Budget Guidance – IV-A

Supplement, not Supplant

Under Title IV, Part A, supplanting is presumed when:

an LEA uses SSAE funds to pay for an activity that is required by federal, state or local law,

or

an LEA uses SSAE funds to pay for an activity it supported with

state or local funds the prior year.

An LEA may overcome a presumption of supplanting if it has written documentation (e.g., State or local legislative action, budget information, or other materials) that it does not have the funds necessary to implement the activity and that the activity would not be carried out in the absence of the SSAE program funds.

Budget Guidance – IV-A

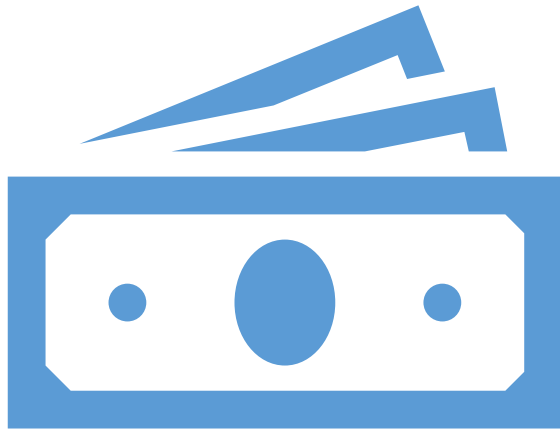The LEA will prioritize the distribution of funds to schools that –

1) Are among those with the greatest needs, as determined by the LEA

2) Have the highest numbers of students from low-income families

3) Are identified for comprehensive support and improvement

4) Are implementing a targeted support and improvement plan

5) Are identified as persistently dangerous schools

Budget Guidance

<u>Budget Items and Descriptions</u>
Proposed activities and budgets will be reviewed following overarching fiscal and programmatic requirements, including, but not limited to:
- Standard Function and Object code applicability
- Meeting purposes of at least one of the three focus areas
- Allowable in accordance with cost principles in the UGG, CFR Part 200, i.e., allowable, reasonable, necessary, allocable, supplemental, etc.
- Not prohibited under section 4001(b) or 8526 of the ESEA, as amended by ESSA.
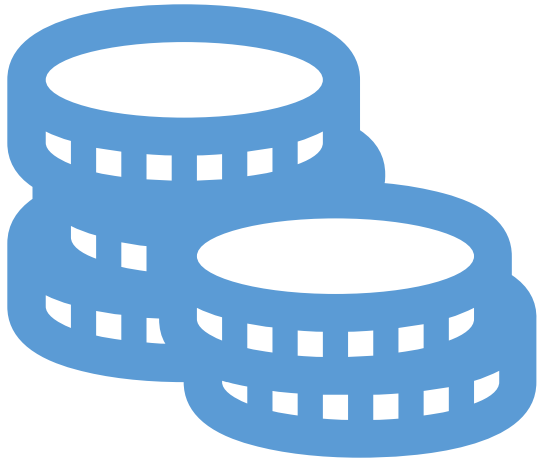
Budget Guidance

Administrative Funds

Districts have a 2% cap for administration

- **Examples of administrative costs:**
  - support staff, coordinators, and other personnel that perform administrative functions

ESSA, Title IV-A, Section 4105 (c)

Budget Guidance

Indirect Cost Rate

- Title IV, A utilizes the restricted indirect cost rate

- Indirect cost rate will be included on FY19 Grant Award Notice

- Indirect cost rate should be listed as separate line item

- *Cannot be costs already directly charged to the grant (i.e. administrative expenses)*

Audit Costs

- Reasonable proportionate share of the costs of audits required by 2 CFR Part 200 (§200.501 and §200.425)

Carryover

LEAs may carryover up to 100% of their SSAE funds from FY18 to FY19

When funds are carried over, LEAs must ensure that they have a process and internal controls in place to track unspent funds from the prior year **in addition to the current year allocation** and be able to show how the total funds were spent according to the content area requirements.

Resources - Budget Summary Worksheet

1. General Information

Type of Budget	Date
Original	5/31/2018

2. Available Funds

FY19 Award Amount	Carryover from FY18	Grand Total
$1,000	$500	$1,500

7. Budget Tracking

WR Minimum 20%	SH Minimum 20%	ET Allowable Portion	15% Cap of ET for Infrastructure
$300	$300	$900	$135
Total WR Budgeted:	**Total SH Budgeted:**	**Total ET Budgeted:**	**Total 15% of ET Budgeted:**
$300	$300	$900	$0

7-Focus Area Total	
$1,500	

8. Additional Budgeted Costs

2% Admin Cap	Audit Costs	Indirect Costs
$30		
$8	$0	$0

8-Additional Costs Total
$8

3. FOCUS AREA: Well-Rounded
An LEA receiving at least $30,000 must use not less than 20% of the funds for activities that support student access to a well-rounded education.

3a. Activity	3b. Distribution	3c. Purpose	3d. Function	3e. Cost
	School-based	Health/Physical Education	1000-Instruction	$300
Enter a very brief discription of the item/intervention to be purchased.	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Social Studies k-12	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0
	School-level	Social Emotional Learning	1000-Instruction	$0
	School-level	Arts (Visual/Performing)	1000-Instruction	$0

4. FOCUS AREA: Safe and Healthy Students
An LEA receiving at least $30,000 must use not less than 20% of the funds to develop, implement, and evaluate comprehensive programs and activities that foster safe, healthy, supportive, and drug-free environments that support student academic achievement and/or promote the involvement of parents.

4a. Activity	4b. Distribution	4c. Purpose	4d. Function	4e. Cost
	School-level	Student Physical and Mental Health	2900 Other Support Services	$300
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0
	School-level	Safe/Supportive/Drug-Free Environment	1000-Instruction	$0

- Assist LEAs in developing FY19 budgets

- Allow GaDOE to meet federal reporting requirements

- LEAs must submit as attachment in FY19 Con App*

*LEAs consolidating or transferring 100% of FY19 Title IV-A funds are not required to attach the worksheet

Resources – Budget Resource Guide

GaDOE

Richard Woods,
Georgia's School Superintendent
"Educating Georgia's Future"

FY19 Title IV A Budget Resource Guide

Fiscal Year	From Program	To Program	School	To Sub-Grant	Function	Object	Units	Price	Amount	Description
2019	Title IV-A, Student Support and Academic Enrichmen	Title IV-A, Student Support and Academic Enrichmen			1000	610	1	$1,000.00	$1,000.00	Supplies to be used with

Standard information

Standard information

Reflect the number of units to be purchased. Price per unit. Total amount.

Order of Entry
Focus Area
Type of Evidence
DIP Goal*
Specific name of activity
Description Narrative
Proposed delivery

Include specific school name when funds are to be assigned to a school-based activity. Leave blank if line item addresses district level activity.

ESEA section 4106(e)(2) requires that LEAs must prioritize the distribution of funds when addressing school-based activities. (see Budget Summary Worksheet).

➤ *One* focus area per line item (WR, SH or ET)
➤ Types of Evidence-Based (Federal Programs Handbook, Chapter 9)
  o STRONG
  o MODERATE
  o PROMISING
  o LOGIC MODEL
➤ *RECOMMENDED - Identify associated DIP Goal (provide overarching need/action step number or annotate checked activities with Title IV A identified as a funding source by System/Structure on the S-CLIP)
➤ Description Narrative-
  o Specific name of activity, program, event in every line item (ex: Specific title of conference/date/location, title of workshop/PL/PD, guest speaker/contracted service, student program, field trip, private school, etc.)
  o Provide detailed list of specific supplies (do not use "not limited to")
  o Use separate lines for each benefit, stipends, travel, fees, substitutes identified by activity.
    ▪ Group all like activities in consecutive line items
➤ Proposed/Expected time of delivery (ex: school year, school day, out-of-contract time, summer, afterschool)
➤ If activity serves a specific set of students, include identification processes for selection (ix: Tutoring Programs, Field trips, camps, AP exams for low-income students)
➤ Provide calculation breakouts when applicable (hourly rates, salaries)

Resources – Title IV-A

GaDOE Title IV-A Webpage -
http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/SSAE.aspx

- Budget Summary Worksheet
  - Upload as attachment
  - File name – 'IV A (LEA NAME) Budget Summary Worksheet (Budget #)' – i.e. 'IV A Cook County Budget Summary Worksheet 1'

- Budget Resource Guide

- Mark Your Calendars – "***Title IV, A Virtual TA***" – Thursday, August 30 at 9:00 a.m. (Optional)

- Community Learning Forum

Title IV-A – SSAE Program Contacts

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